



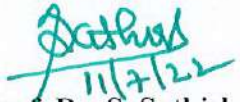
AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
Nizara Educational Campus, Muthapudupet, Avadi – IAF, Chennai – 600055
(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)
NAAC Accredited Institution

11/07/2022

This is to inform the members of Research and Development Cell to attend the meeting for the Academic year 2022-23, to be held on 12/07/2022 at 02:00 PM in IQAC Chamber. The members are requested to attend the meeting without fail.

Agenda

- Activity plan for the academic year 2022-2023.


11/7/22
Prof. Dr. S. Sathish
PRINCIPAL

Copy to:

Trustee- Administrator

HOD/Civil, CSE, EEE, ECE, IT, MECH, S&H

Committee Members

Principal file, office copy.

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI - IAF, CHENNAI – 600055

RESEARCH AND DEVELOPMENT CELL

MINUTES OF MEETING

AGENDA	Measures to improve research and development		
DATE & TIME	12.07.2022 at 02.00 P.M	DEPARTMENT	All Departments
PREPARED BY	Prof. Dr. S. Ramkumar	NO. OF PAGES	IQAC Chamber
		03	
VENUE			

1.Meeting Objectives

- Motivating faculty to publish papers in Journals/International Conferences
- Encouraging students/faculty to apply for Industry projects
- Conducting Workshop on how to Write Technical Papers and apply for Patents

2.Members Present

Prof. Dr. S. Sathish - Principal, (Convener)
 Prof. Dr. N.R. Shanker - Professor/CSE
 Asso.Prof. Dr. S. Ramkumar - Associate Professor & Head / MECH
 Asso.Prof. Dr. A.S. Salma Banu - Associate Professor & Head / ECE
 Asso.Prof. Dr. A. Amanullah - Associate Professor & Head / IT
 Asst.Prof. G. Sulthana Begum–Assistant Professor& Head/CSE
 Asst. Prof. M. F. Nazeer Ahmed- Assistant Professor / CIVIL
 Asst.Prof. A. Ashma - Assistant Professor & Head / S&H
 Asso. Prof. Dr. K. Suresh Kumar - Associate Professor / S&H
 Asst. Prof. A. Mohanasundaram - Associate Professor /EEE
 Asst. Prof. K. Rameez Raja - Assistant Professor / EEE
 Asst.Prof. Mohamed Mydeen A - Assistant Professor / ECE

3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Introduction	Convener welcomed all the members present for the meeting.
[1]. Submission of Papers for Faculty	The Convener proposed the following suggestions. <ul style="list-style-type: none"> ◆ To motivate the faculty members and publish more research papers in Journals and International Conferences. ◆ To increase the quality of students project and converting them into research paper. ◆ Making the students to understand the importance of presenting a paper in National/International conference.

<p>[2]. Applying for Industry Projects.</p>	<ul style="list-style-type: none"> ◆ To encourage the students/faculty to apply for Industry projects and use the laboratory infrastructure for the same ◆ To send more students to Training / Internship programme
<p>[3]. Conducting Workshop for the Academic year.</p>	<ul style="list-style-type: none"> ◆ Plan to conduct a 2-Day Workshop on “How to write a Technical paper and how to apply for Patents” for all the faculty members for the Academic year. ◆ Eminent persons from other Institutions/Industry personnel to be called as Resource person for the Workshop ◆ The Workshop to be conducted without any Registration Fees for all Faculty members and other affiliated institutions. ◆ To encourage the faculty members to enroll for PhD. ◆ To encourage the faculty members and the students to take up NPTEL, MOOC Courses. ◆ To make each department conduct webinars, seminars and conferences. ◆ To obtain patent for students’ projects. ◆ To encourage the faculty members to teach content beyond the topics prescribed in the syllabus using journals and projects as teaching material. ◆ To encourage the students to publish papers on their project related topics. ◆ To discuss about patents, journals and Intellectual Property Rights (IPR) in Pre-project work sessions. ◆ To make the students prepare papers in accordance with the journal format. ◆ To encourage each department to have high Research standards considering the conferences, patents and journal publication.
<p>Conclusion</p>	<p>The meeting ended with thanks.</p>

S. P. [Signature]
12/7/22
Co - Convener

[Signature]
12/7/22
Convener

[Signature]
12/7/22
Principal

SIGNATURE OF THE MEMBERS PRESENT FOR THE MEETING:

S.No	Name of the Faculty	Designation	Role	Signature
1	Dr. S. Sathish	Principal	Convener	 12/7/22
2	Dr. S. Ramkumar	Associate Professor & Head / MECH	Co-Convener	 12/7/22
3	Dr. N.R. Shanker	Professor/CSE	Member	 12/07/22
4	Dr. A. Amanullah	Associate Professor & Head / IT	Member	 12/07/22
5	Dr. A.S. Salma Banu	Associate Professor & Head / ECE	Member	 12/07/22
6	Mr.K. Rameez Raja	Assistant Professor/EEE	Member	 12/7/22
7	Ms.A. Ashma	Assistant Professor & Head/ S&H	Member	 12/7/22
8	Dr. K. Suresh Kumar	Associate Professor/S&H	Member	 12/7/22
9	Ms. G. Sulthana Begum	Assistant Professor & Head/CSE	Member	 12/7/22
10	Mr. A. Mohanasundaram	Assistant Professor /EEE	Member	 12/7/22
11	K. Rameez Raja	Assistant Professor /EEE	Member	 12/7/22
12	Mr. A.Mohamed Mydeen	Assistant Professor/ECE	Member	 12/7/22
13	Mr. M. F. Nazeer Ahmed	Assistant Professor/ Civil	Member	 12/7/22



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

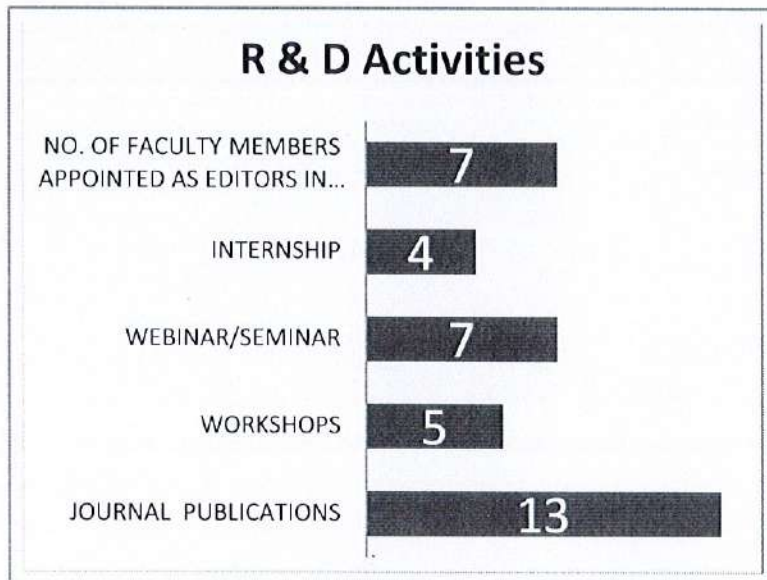
MUTHAPUDUPET, AVADI - IAF, CHENNAI-55

Academic Year 2022-2023



Abstract of R & D activities of the Institution

JOURNAL PUBLICATIONS	13
WORKSHOPS	5
WEBINAR/SEMINAR	7
INTERNSHIP	4
NO. OF FACULTY MEMBERS APPOINTED AS EDITORS IN THE JOURNALS	7



K. [Signature]
13/5/23
Prepared By

[Signature]
13/5/23
Verified By
Head
Department of Science and Humanities

[Signature]
13/5/2023
Principal

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI, IAF, CHENNAI – 55

CAREER PLANNING DEVELOPMENT CELL COMMITTEE MEETING CIRCULAR

Lr. No: AMSCE/CPD CELL/CIRCULAR/2022-2023

18/07/2022

Agenda

Placement Training Programme for Final Year & Third Year

This is to inform you that all the Placement Committee Members to attend the Meeting for Regular Placement Training and Company specific Training. The meeting will be held on 20/07/2022 at 2.30 PM in our college IQAC. We request all the coordinators to attend the meeting without fail.


Prof. Dr. S. SATHISH
PRINCIPAL

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

Copy to:

Trustee - Administrator
HOD's of CSE/EEE/ECE/IT/Civil/Mech/S&H/MCA/CPD Cell
IQAC /Library/Physical Education/Accts/Transport Supervisor
Principal file, office copy, All Committee Members

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI - IAF, CHENNAI – 600055

MINUTES OF MEETING

AGENDA	Placement Training Programme for the Academic Year 2022-2023		
DATE & TIME	20.07.2022 & 2.30 pm to 3.30 pm	DEPARTMENT	All Departments of Engineering College
PREPARED BY	Prof. R. Ravi Kumar	NO. OF PAGES	VENUE
		02	

1.Meeting Objectives

Specific Training programme for TCS Ninja Recruitment for Final year Students passing out in 2023
 Regular Placement Training for Final Year and Third Year will starts from 10/08/2022
 Mahindra Pride School Technical Training in IOT & 3D Printing for Third Year & Final Year students.

2.Members Present

PROF. DR. S. SATHISH - Principal / Engineering College

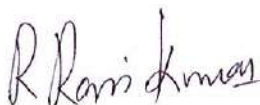
Department Members

Prof. R. Ravikumar Head/CPD Cell, Asst. Prof. K. Rameez Raja EEE, Asst. Prof. P. Dhivya Bharathi IT, Asst.Prof. M. Mohammad Yousuf Mech, Asst. Prof. V. Amarshree CSE, Asst. Prof. B. Rajalakshmi Civil, Asst. Prof. A. Mohammed Mydeen , Asst. Prof. K. Karthik – Trainer/CPD Cell, Mr. Bibin John – Placement Trainer CPD Cell, Mr. Rafeeq Ahmed – CPD Cell Assistant, Mr. M. Mohamed Sulaiman – CPD Cell Assistant.

3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Introduction	Principal welcomed all the members present for the Offline meeting
Strategies to improve the Training Programme	<ul style="list-style-type: none"> ❖ TCS National Qualifier Training will be conducted from 01/08/2022 to 13/08/2022 ❖ Regular Placement Training for Final Year and Third Year from 10/08/2022 onwards. ❖ Mahindra Pride School Technical Training in IOT & 3D Printing will be Scheduled in the Month of November 2022 for Third Year and Final Year Students


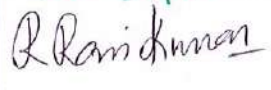
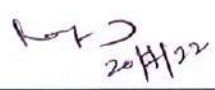
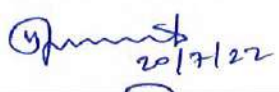
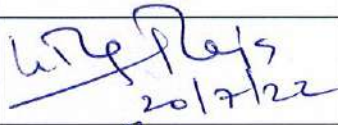

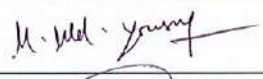
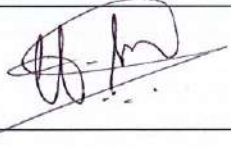
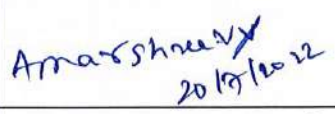
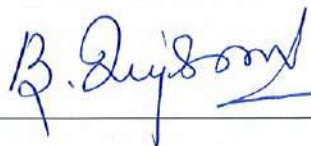
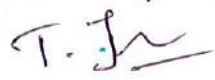
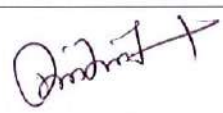
	<ul style="list-style-type: none"> ❖ Ensure that all the departments HOD'S & Placement Coordinators to cooperate for the Training programme to be conducted smoothly ❖ The department coordinators are to be present in the Training session. The attendance is Compulsory and maintained by the Department Placement Coordinator. The overall Training programme attendance to be prepared by the concerned department after completion of entire programme and the consolidated attendance has to be handover to the CPD Cell.
Total No of Students with dept breakup for Training	<p>Final Year - (CSE – 85, IT – 40, EEE – 16, ECE – 33, Mech – 59, Civil - 29) Total - 262</p> <p>Third Year - (CSE – 76, IT – 39, EEE – 26, ECE – 29, Mech – 57, Civil - 18) Total - 245</p>
Resource Person for Training	<p><u>Third Year</u></p> <p>M. Bibin John – Placement Trainer</p> <p><u>Final Year</u></p> <p>T. Karthik – Placement Trainer</p>
Conclusion	Meeting ended with thanks


Prepared by Head Cpd Cell


Principal
20/7/2022

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

SIGNATURES OF THE MEMBERS PRESENT FOR THE MEETING:

Name of the Member	Designation	Category	Signature
Prof. Dr. S. Sathish	Principal	Chairman	
Prof. R. Ravi Kumar	Professor & Head/CPD Cell	Convener	
Mr. Rafeeq Ahmed	Placement Assistant /CPD Cell	Co-Convener	
Mr. M. Mohamed Sulaiman	Placement Assistant /CPD Cell	Member	
Mr. K. Rameez Raja	Assistant Professor/EEE	Member	
Ms. P. Dhivya Bharathi	Assistant Professor/ IT	Member	
Mr. M. Mohammad Yousuf	Assistant Professor/Mech	Member	
Mr. A. Mohammed Mydeen	Assistant Professor/ECE	Member	
Ms. V. Amarshree	Assistant Professor/CSE	Member	
Mrs. B. Rajalakshmi	Assistant Professor /Civil	Member	
Mr. T. Karthik	Placement Trainer/ CPD Cell	Member	
Mr. M. Bibin John	Placement Trainer/ CPD Cell	Member	



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NAAC Accredited Institution

11/07/2022

This is to inform to the members of Industry Institute Interaction Cell to attend the meeting for the Academic year 2022-23, to be held on 12/07/2022 at 12:30 PM in IQAC Chamber. The members are requested to attend the meeting without fail.

Agenda

- Activity plan for IIIC during 2022-23.

Sathish
Prof. Dr. S. Sathish

PRINCIPAL
AALIM MUHAMMED SALE
COLLEGE OF ENGINEERING

Copy to:

Trustee- Administrator

HOD/Civil, CSE, EEE, ECE, IT, MECH, S&H

Committee Members

Principal file, office copy.

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI - IAF, CHENNAI – 600055

AMSCE IIIC - MINUTES OF MEETING

AGENDA	Activity Plan for IIIC during 2022-23		
DATE & TIME	12.07.2022 at 12.30 P.M.	DEPARTMENT	IIIC members
PREPARED BY	Prof. Dr. S. Ramkumar	NO. OF PAGES	VENUE
		03	
IIIC Cell			

1.Meeting Objectives

- To discuss about 2022-23 activities of IIIC Cell
- To create a new agenda, process flow and activities plan of 2020-21 academic year

2.Members Present

Prof. Dr. S. Sathish/ Prof & Principal

Prof. Dr. N.R. Shanker – IQAC Director

Dr. S. Ramkumar / Associate Professor& Head / Mech

Dr. D. Zunathur Rahman / Asst. Prof/ Civil

Department Members

1. Mr. Ahsan Shariff/ Asst. Prof / CSE, 2. Mr. R. Deepak/ Asst. Prof / IT, 3. Mr. A. Mohamed Mydeen / Asst. Prof / ECE, 4. Mr. K. Rameez Raja / Asst. Prof / EEE, 5. Mr. R. Manikandan / Asst. Prof / Mech, 6. Mr. D. Prakash / Asst. Prof / Civil, 7. Dr. K. Suresh Kumar / Asso. Prof / Physics, 8. Mr. Shahul Hameed / Asst. Prof / Chemistry, 9. Mrs. Bhuvanewari Raja / Asst. Prof / Maths, 10. Mrs. C. Abhinaya/ Asst. Prof / English

3.Agenda and Notes, Decision, Discussion and Issues

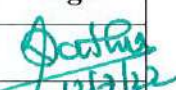




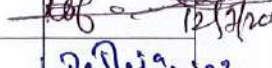
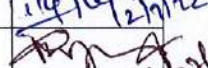
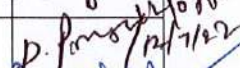
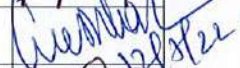
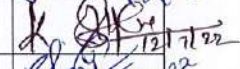
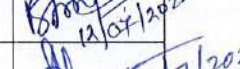
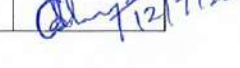

Topics	Discussion
Introduction	Coordinator welcomed all the members.
Notes	<ul style="list-style-type: none">• Discussed the activities of Industry Institute Interaction Cell during 2019-20 academic year with its implementation, difficulties and effectiveness• MOUs signed with different industries• Required Labs and Facilities in all the departments• Invited talks delivered by industry personnel• Professional consultancy by faculty to Industries

	<ul style="list-style-type: none">• Industrial visits undertaken by Students/faculty• Awards, Projects, Achievements by the students/faculty• Internships by Students at Industry• To invite people from core Engineering departments to give guest lectures.• To improve placement and consultancy.• To use college resources to increase consultancy.• To organize workshop on trending technologies by experts in the field.• To organize industrial visits for Faculty members and students.
Conclusion	The meeting ended with thanks.

Plan and Existing Industry MoUVs AMSCE IIC (2022-23):

Organisation with which MoU is signed	Year of signing MoU	Duration	List the actual activities under each MOU year wise	Number of students/teachers participated under MoUs
Institute of Industrial Design	2023	5 Years	Seminars, Workshops	68
Construction Management Training Institute	2023	3 Years	Seminars, Workshops, Field visits	68
Nazareth College of Arts and Science	2023	5 Years	Robotics Training	6
M/s TeachSub Techno Solutions Pvt.Ltd	2022	5 Years	Specific Training for TCS National Qualified Test	219
			Job Fair	67

Member Details of AMSCE IIC (2022-23):

Sl. No	Key Position	Faculty / Designation / Department	Sign
1	Chairman	Dr. S. Sathish / Prof & Principal	 12/3/22
2	Convener	Dr. S. Ramkumar/ Associate Professor & Head / Mech	 12/7/22
3	Co-Convener	Dr. D. Zunaithur Rahman / Asst. Prof/Civil	
4	Computer Science and Engg	Mr. Ahsan Shariff / Asst. Prof.	 12/7/22
5	Information Technology	Mr. R. Deepak/ Asst. Prof	 12/7/22
6	Electronics Communication Engg	Mr. A. Mohamed Mydeen / Asst. Prof	 12/7/22
7	Electrical and Electronics Engg	Mr. K. Rameez Raja / Asst. Prof	 12/7/22
8	Mechanical Engg	Mr. R. Manikandan / Asst. Prof	 12/7/22
9	Civil Engg	Mr. D. Prakash / Asst. Prof	 12/7/22
10	Physics	Dr. K. Suresh Kumar / Asso. Prof	 12/7/22
11	Chemistry	Mr. Shahul Hameed / Asst. Prof	 12/7/22
12	Mathematics	Mrs. Bhuvaneshwari Raja / Asst. Prof	 12/7/2022
13	English	Mrs. C. Abhinaya/ Asst. Prof.	 12/7/2022


Signature

Convener


Signature and Seal

Head of the Institution

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

Nizara Educational Campus, Muthapudupet, Avadi – IAF, Chennai – 600055

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

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Lr. No: AMSCE/DWC/CIRCULAR/ 2022-23/01

16/01/2023

DISCIPLINE AND WELFARE COMMITTEE CIRCULAR

All the members of the discipline and welfare committee are hereby informed that the discipline and welfare committee meeting will be held on 18th January 2023(Wednesday), at 04.00 PM in the IQAC Chamber, AMSCE.

Agenda

- Introduction of Committee members.
- Role of Committee Members.

All the Members are cordially invited to attend the meeting.

Sathish
18.01.2023

Dr. S. SATHISH

Principal

Copy to:

Trustee- Administrator
HOD's of Civil, CSE, EEE, ECE, IT, MECH, S&H
CPD Cell, Library, Physical Education
Principal file, Office copy,

All Committee Members.

PRINCIPAL
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COLLEGE OF ENGINEERING



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI - IAF, CHENNAI – 600055

NBA AND ACADEMICS

MINUTES OF THE MEETING



AGENDA	Discipline and Welfare Committee General Meeting		
DATE & TIME	18.01. 2023 at 04:00PM	DEPARTMENT	All Department
PREPARED BY	Asst. Prof. Bhuvaneshwari Raja	NO. OF PAGES	VENUE
		03	
			IQAC Chamber

1.Meeting Objectives

1. Introduction of Committee members
2. Role of Committee members

2.Members Present

Dr. S. SATHISH	- Principal/Chairman
Dr. M. Afzal Ali Baig	- HOD /Civil
Dr. A. S. Salma Banu	- HOD/ECE/ Lady faculty member.
Dr. S. Ramkumar	- HOD/Mech
Er. M. S Rajan	- HOD/EEE
Ms. A. Ashma	- HOD/S&H
Ms. Bhuvaneshwari Raja	- Assisstant Professor/S&H/Student Counsellor(Faculty)
Er. G. Arun	- Assisstant Professor/EEE/ Deputy Warden Of Men's Hostel
Dr. A. Saleem	- Admission Co-ordinator/Deputy Warden Of Men's Hostel
Ms. V. Amarshree	- Assisstant Professor /CSE/Deputy Warden Of women's Hostel

3.Agenda and Notes, Decision, Discussion and Issues


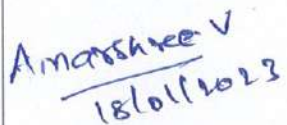

Topics	Discussion
Role and Responsibilities of the Committee members	<ul style="list-style-type: none">❖ Chairman Dr. S. SATHISH welcomed the members of the Committee and introduced the members of the Committee to the department Faculty Members.❖ The Chairman then read out the roles and responsibilities of the committee. The roles and responsibilities of the committee as listed out by the Chairman are as follows:<ol style="list-style-type: none">1. To maintain and enforce strict discipline within the college campus.2. To ensure that students wear masks and maintain social distancing.3. All the students should wear their ID Cards while they are in the campus and their respective class rooms.

	<ol style="list-style-type: none"> 4. In case of any violation of dress code or disturbance in the class, the ID Cards will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the Disciplinary Committee members. 5. During the lecture and practical hours no student should be allowed to sit in the parking area, canteen or anywhere in the campus. Likewise, no student should be allowed to leave the campus early without prior permission from the concerned authorities. 6. In case of any misbehaviour or violation of the college rules, the ID Cards of the students will be kept with the Disciplinary Committee members till the enquiry is over. 7. No student should be allowed to use mobile phone anywhere inside the campus during college hours. <ul style="list-style-type: none"> ❖ The Chairman then asked for suggestions from the committee members which could be followed to enforce strict discipline. ❖ The Committee members thanked the Chairman for the assigned roles and duties which they confirmed to follow diligently.
Conclusion	<ul style="list-style-type: none"> ❖ The meeting ended with thanks.


 18/01/23
CONVENER


 18/01/2023
PRINCIPAL
 PRINCIPAL
 AALIM MUHAMMED SALEGH
 COLLEGE OF ENGINEERING

SIGNATURE OF THE FACULTY MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1	Dr. S. SATHISH	Principal	Chairman	 18/1/2023
2.	Ms. Bhuvaneshwari Raja	Assissant Professor/S&H/Student Counsellor(Faculty)	Convener	 18/01/2023
3.	Ms.V. Amarshree	Assissant Professor /CSE Deputy Warden of Women's Hostel	Co-Convener	 18/01/2023
4.	Dr. M. Afzal Ali Baig	HOD /Civil	Member	 18/01/23
5.	Dr. S. Ramkumar	HOD/Mech	Member	 18/1/23
6.	Dr. A. S. Salma Banu	HOD/ECE Lady Faculty member	Member	 18/01/23
7.	Er. M. S Rajan	HOD/EEE	Member	 18/1/2023
8.	Ms.A. Ashma	HOD/S&H	Member	 18/1/23
9.	Er. G. Arun	Assissant Professor/EEE Deputy Warden of Men's Hostel	Member	 18/01/2023.
10.	Dr. A. Saleem	Admission Coordinator Deputy Warden of Men's Hostel	Member	 18/01/2023



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
MUTHAPUDUPET, AVADI IAF, CHENNAI – 600055



Discipline and Welfare committee

Action Taken Report

Date: 19.01.2023

Observations	Action Taken Report by Principal
1) Students coming late after break time.	<ul style="list-style-type: none">➤ Canteen In charge was instructed to stop the sales at 10.50 am.➤ For first year students, separate sales point will be made at first year block.
2) Some students were not adhering the rules of the Institution such as Punctuality, Wearing the ID cards, Hairdressing and Formal dress code	<ul style="list-style-type: none">➤ Defaulters will be counseled by the respective Counselors and informed to their parents in needed.➤ Student with improper Haircut will be sent back and allowed only after dressing their hair properly.
3) Regularity	The Student was counseled by the Counselor and also informed to the parents about required attendance percentage for semester examination.
4) Usage of Mobile Phone in working hours	Department wise Mobile Phone checking squads was formed to check the students possessing Mobile Phones and will be seized if it is in switched on mode

Amar Shree V
19/01/2023
Co-convener

[Signature]
19/01/23
Convener

[Signature]
19/01/2023
Principal

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI - IAF, CHENNAI - 55



ANTI-RAGGING COMMITTEE MEETING CIRCULAR

Lr.No: AMSCE/ANTI-RAGGING /CIRCULAR/2022--2023/01

19/09/2022

All the Members of the Anti-Ragging Committee are hereby informed that the Anti-Ragging Committee Meeting has been convened on 21st September 2022, at 12.00 noon in the Principal's Chamber.

Agenda

1. Constitution of Anti ragging committee.
2. Anti-ragging squads to maintain vigil, oversight and patrolling functions.

All the Members are cordially invited to attend the meeting.

Sathish
19/9/2022
Dr. S.Sathish

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

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Trustee- Administrator
HOD's of CSE/EEE/ECE/IT/Civil/Mech/
S&H/CPD Cell/Library/Physical Education
Principal File, Office Copy,

All Committee Members:

1. Dr.K.Suresh kumar Co- Convener
2. Dr.M.Afzal Ali Baig HOD Civil Engg Dept.
3. Dr. S.Ramkumar HOD Mech Engg Dept.
4. Ms.Bhuvaneshwari Raja A/P, S&H.
5. Ms. V.Amershree A/P , CSE Dept. Care Taker/ Girls Hostel
6. Mr.T.Naveen II Yr B.Tech IT Student
7. Mr. J.Sagul Hameed Care Taker/Boys Hostel
8. Mr. S.Babu O.S

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI –IAF, CHENNAI-600055.

Anti-Ragging Committee / Minutes of Meeting

AGENDA	Anti-Ragging Meeting		
DATE & TIME	21.9.2022 at 12.00 noon	DEPARTMENT	Anti-Ragging Committee
PREPARED BY	Dr. K.Suresh Kumar Asso.Prof/ Physics	VENUE	Principal Chamber

1.Meeting Objectives

To curb the menace of Ragging.

2.Members Present

Dr.Sathish S- Chairman, Dr.Afzal Ali Baig M - Member, Dr. Ram Kumar S- Member, Dr. Suresh kumar K- Member, Ms. Bhuvaneshwari Raja D – Member, Ms. Amarshree V- Member, Mr. Mohamed Mujahith M- Member, Mr.Naveen T- Member, Mr.Sagul Hameed - Member Mr. Babu S- Member

3.Agenda and Notes, Decision, Discussions and Issues

Principal welcomed the members of the Anti-Ragging Committee.

1. Constitution of Anti ragging committee headed by Head of Institution and consisting of representatives of civil and public administrations, NGOs, Faculty, Parents, students and non-teaching staff.
2. Anti-ragging squads to maintain vigil, oversight and patrolling functions. The Squads have to make surprise visits on hostels, and other places vulnerable for ragging activities. Reports on the visits have to be made by the members of the squad.

Conclusion: The meeting concluded at 12.45 p.m by giving assurance that “our campus will be a Ragging free campus”.

The following members were present in the Anti Ragging committee meeting held on 21.9.2022 at 12.00 noon in Principal's Chamber.

ANTI RAGGING COMMITTEE MEMBERS

S.No.	NAME	ROLE	SIGNATURE
1	Dr Sathish S	Chairman	<i>Sathish S</i>
2	Dr.Afzal Ali Baig M	Head of the Department	<i>Afzal Baig M</i> 22/9/22
3	Dr. Ram Kumar S	Head of the Department	<i>S. Ram Kumar S</i> 22/9/22
4	Dr.Suresh kumar K	Teaching Faculty Member	<i>Suresh Kumar K</i> 24/9/22
5	Ms.Bhuvaneshwari Raja D	Teaching Faculty Member	<i>Bhuvaneshwari Raja D</i> 21/9/2022
6	Ms.Amarshree V	Deputy Warden / Girls Hostel	<i>Amarshree V</i>
7	Mr. Mohamed Mujahith M	Student Representative	<i>Mohamed Mujahith M</i>
8	Mr. Naveen T	Student Representative	<i>Naveen T</i>
9	Mr. Sagul Hameed J	Care Taker / Boys Hostel	<i>Sagul Hameed J</i>
10	Mr. Babu S	Office Superintendent	<i>Babu S</i>



Sathish S
22/9/2022
Dr. Sathish S

PRINCIPAL

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

**A COMPREHENSIVE MEETING (21.09.2022) WITH THE INSPECTOR OF POLICE (MUTHAPUDUPET)
REGARDING THE BEHAVIOUR OF THE STUDENTS IN PUBLIC PLACES AND THE ILL EFFECTS OF RAGGING**



CSE and IT building, Muthapudupet, Avadi, IAF, Muthapudupet, Pattabiram, Tamil Nadu 600055, India

Pattabiram
Tamil Nadu
India

2022-09-21(Wed) 12:46

34°C
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AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI -IAF, CHENNAI - 55



Lr.No: AMSCE/ HOSTEL COMMITTEE /CIRCULAR/2022-2023/01

01/11/2022

HOSTEL COMMITTEE MEETING CIRCULAR

All the Members of the Hostel Committee are hereby informed that the Hostel Committee Meeting is scheduled on 4th November 2022, at 02.45 pm in the Central Library.

Agenda

1. Discussion about the needs for hostel and hostel rooms.
2. First year hostel admission.
3. Allotment of rooms in the ground floor for first year 2022 – 23 batch in hostel
4. Allotment of Hostel duty

All the Members are cordially invited to attend the meeting.

Darwish
01/11/2022
PRINCIPAL

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S&H/CPD Cell/Library/Physical Education
Principal File, Office Copy,

All Committee Members:

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI –IAF, CHENNAI-600055

Minutes of Meeting



AGENDA	Hostel Arrangement		
DATE & TIME	04.11.2022 at 02.45 pm	DEPARTMENT	All Department Committee Members
PREPARED BY	K. SHAGUL HAMEED Asst.Prof / Chemistry	VENUE	Central Library

1.Meeting Objectives

1. Discussion about the needs for hostel and hostel rooms.
2. First year hostel admission.
3. Allotment of rooms in the ground floor for first year 2022 – 23 batch in hostel
4. Allotment of Hostel duty

2.Members Present

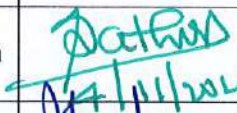



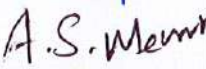
The following members attended the meeting.

- | | |
|----------------------------|----------------------------|
| 1. Prof. Dr. S. Sathish, | Principal |
| 2. Dr. M. Afzal Ali Baig, | HOD-Civil Engg. & Warden. |
| 3. Mr. K. Shagul Hameed, | Assistant Professor / S&H |
| 4. Mr. Zunaithur Rahman D, | Assistant Professor/ Civil |
| 5. Mr. A. Santhana Meeran, | Campus Engineer |
| 6. Mr. Abdullah B, | Campus Manager |
| 7. Mr. Faharul Fayaz, | Hostel and Mess Incharge |

3. Agenda and Notes, Decision, Discussions and Issues

Topics	Discussion
General Discussion	<p>Principal welcomed the members present for the meeting</p> <p>The following points were discussed in the meeting. They are: -</p> <ol style="list-style-type: none">1. Three registration counters are allotted for hostel admission.2. Rooms, corridors and toilets must be disinfected once a week.3. Attendance should be monitored regularly by the deputy wardens and the caretakers.4. In case of student's illness, one faculty member must accompany the student in the ambulance.5. Students should enter the hostel before 8.00 pm in the evening.6. Faculty members should be allotted to monitor hostel students for working days. schedule should be prepared for the same.7. Allotment of rooms in the ground floor for first year 2022-23 batch in hostel was discussed.8. Deputy wardens should be allotted to monitor and maintenance works and the same should be reported to the warden.

SIGNATURE OF THE MEMBERS PRESENT FOR THE MEETING:

S.No	Name	Designation	Role	Signature
1	Prof. Dr. S. Sathish	Principal	Chairman	 Sathish 4/11/2022
2	Dr. M. Afzal Ali Baig	HOD-Civil Engg. & Warden.	Convener	 Afzal 4/11/22
3	Mr. K. Shagul Hameed	Assistant Professor/ S&H	Member	 K. Shagul Hameed
4	Mr. Zunaithur Rahman D	Assistant Professor/ Civil	Member	 Zunaithur
6	Mr. A. Santhana Meeran	Campus Engineer	Member	 A.S. Meeran
7	Mr. Abdullah B	Campus Manager	Member	 B. A 4/11/22
8	Mr. Faharul Fayaz	Hostel and Mess Incharge	Member	 Fayaz 4/11/22


Convener/Warden


Principal
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
MUTHAPUDUPET AVADI, CHENNAI - 600 055.



HOSTEL COMMITTEE ACTION TAKEN REPORT

Date: 02.11.2022

Observations	Action Taken Report By Warden
1. Basic Amenities such as Fan and Tube light were not working in few rooms.	• Electrician was called and shown the identified non working Fan and Tube light which were rectified on the spot.
2. In few rooms it was found that some cots were damaged.	• The damaged cots were replaced with a new one by our Campus Manager.
3. Hand sanitizer setup damaged in First year Men's Hostel.	• Campus Manager was informed about the damage in hand sanitizer setup and instructed to rectify it before the commencement of First year Classes.
4. Allotment of rooms in the ground floor for first year 2022-23 batch in hostel were discussed.	• Rooms have been allotted in the ground floor for first year 2022-23 batches in hostel.


Warden 11/2022


Principal

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
MUTHAPUDUPET, AVADI-IAF, CHENNAI - 600055



22.10.2022

Lr. No : AMSCE / MESS COMMITTEE / CIRCULAR / 2022-2023/01

MESS COMMITTEE MEETING CIRCULAR

All the members of the Mess Committee are hereby informed that the Mess Committee Meeting is scheduled on 24.10.2022 at 04.30 pm in the Central Library.

Agenda

- Stock Arrangement.
- Repair works in few rooms and corridors.

Sathish
22.10.2022
Dr. S. Sathish

Principal
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

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CPD Cell/Library/Physical Education
Principal File, Office Copy, All Committee Members



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI - IAF, CHENNAI – 600055



MESS COMMITTEE
MINUTES OF THE MEETING

AGENDA	Mess Committee Meeting		
DATE & TIME	24.10.2022 at 04.30 pm	DEPARTMENT	Mess
PREPARED BY	Dr. M. Afzal Ali Baig, Warden	No. of Pages	VENUE
		03	
VENUE			Central Library.

1.Meeting Objectives

- Stock Arrangement.
- Repair works in few rooms and corridors.

2.Members Present

1. Dr. S. Sathish	Principal
2. Dr. M. Afzal Ali Baig	HOD-Civil Engg. & Warden.
3. Mr. A. Santhana Meeran	Campus Engineer.
4. V. Amarshree	Deputy warden/Girls Hostel.
5. Mr. Abdullah B	Campus Manager.
6. Mr. Faharul Fayaz	Hostel and Mess Incharge.
7. J. Nazeer Hussian	Care taker/Boys Hostel.
8. J. Sagul hameed	Care taker/Boys Hostel.
9. N. M. Ijaz Ahamed	Care taker/Boys Hostel.
10. Mr. Sathick	Mess Incharge/Boys Hostel.

Topics	Discussion
1. Grocery Purchase 2. Mess & Evening Snacks Timing change.	Principal welcomed all the committee members and sought suggestion for the smooth conduction of mess The following points were discussed in the meetings. 1. The Purchase of groceries should be done well advance before the stock exhaust by getting proper approval from the Trustee - Administrator 2. Principal instructed the Committee members to change the Mess timings. (i.e. 12.30 pm to 01.10 pm for II, III and Iv Year Students and 01.10 pm to 01.50 pm for the First year students.)

3. R.O.Water	3. RO drinking water availability should be ensured.
4. Followup of Purchase	4. Caretaker was asked to accompany the storekeeper for Purchase of Meat and Vegetables.
5. Milk quality Check	5. Quality of Milk Purchased has to be verified daily with Lactometer.
6. LPG Cylinder Purchase.	6. LPG Cylinder Purchase to be done before two days.
	7. Evening Tea and Snacks Timing also to be extended up to 4-45PM, to ensure the availability for the Evening Class Students.

Afzal
Co-convener

Sathish
24.10.22
-Convener

Sathish
24.10.2022
PRINCIPAL

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

SIGNATURE OF THE MEMBERS PRESENT IN THE MEETING:

S. No	Name	Designation	Role	Signature
1	Dr. S. Sathish	Principal	Convener	<i>Sathish</i>
2	Dr. M. Afzal Ali Baig	HOD-Civil Engg. & Warden.	Co-Convener	<i>Afzal</i>
3	Mr. A. Santhana Meeran	Campus Engineer.	Member	<i>A.S. Meeran</i>
4	Ms. V. Amarshree	Deputy warden/Girls Hostel.	Member	<i>Amarshree</i> 24/10/22
5	Mr. Abdullah B	Campus Manager.	Member	<i>B. Abdullah</i> 24/10/22
6	Mr. Faharul Fayaz	Hostel and Mess Incharge.	Member	<i>Fayaz</i> 24/10/22
7	Mr. J. Nazeer Hussian	Care taker/Boys Hostel.	Member	<i>Nazeer Hussian</i> 24/10/22
8	Mr. J. Sagul hameed	Care taker/Boys Hostel.	Member	<i>Sagul hameed</i> 24/10.22
9	Mr. N. M. Ijaz Ahamed	Care taker/Boys Hostel.	Member	<i>Ijaz Ahamed</i> 24/10/22
10	Mr. Mr. Sathick	Mess Incharge/Boys Hostel.	Member	<i>Sathick</i> 24/10/22

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

MUTHAPUDUPET, AVADI IAF, CHEENAI-600055

MESS COMMITTEE ACTION TAKEN REPORT

Date & Day: 26.10.2022 (Wednesday)

OBSERVATIONS	ACTION TAKEN
<ol style="list-style-type: none">1. RO drinking water availability should be ensured.2. Delayed purchasing of Groceries.3. Instruction was given to Committee members to change the Mess timings to avoid ragging.4. Follow up should be maintained for the purchase of Vegetables and meat5. Quality of Milk Purchased has to be verified6. LPG Cylinder Purchase to be done before two days.	<ul style="list-style-type: none">• A Separate R.O. Line was installed for the dining hall.• Purchase of Groceries is done in One Week advance to avoid any deficit in the Store.• For a ragging Free Environment, Mess Timings both Lunch as well as Evening Snacks Timings were changed.• A separate Note is maintained for the Entry of the Meat as well as Vegetables and duty was allotted to the Caretaker.• Milk quality was ensured with the help of Lactometer and the readings were entered for follow up.• LPG Cylinder delivery is maintained in a separate Note for Effective follow up.

Co-Convener
26/10/22

Convener
26/10/22

Principal
26/10/22

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING



**AALIM MUHAMMED SALEGH COLLEGE OF
ENGINEERING**

AVADI –IAF, CHENNAI – 55



Cr.No: AMSCE/TRANSP/CIRCULAR/2022-23/01

05/12/2022

TRANSPORT COMMITTEE MEETING CIRCULAR

This is to inform that the Transport Committee Meeting is scheduled on 06th December, 2022, (Tuesday), between 01.30 PM and 02.30 PM in the IQAC chamber. All the members of the committee are requested to attend the meeting without fail.

Agenda

1. Review on the availability of bus to the students in the existing routes.
2. General instructions for the drivers and students.


Ms. Bhuvaneshwari Raja

**Co- Convener
Transport Committee**


Dr. S. SATHISH

Principal

**PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING**

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S&H/CPD Cell/Library/Physical Education
Principal File, Office File

Committee Members:

Asso. Prof. Dr. A.S. Salma Banu / Member
Asso. Prof. Dr. M. Abila Marselin / Member
Asst Prof. K. Khaja Mohideen/ Member
Asst. Prof. M. F. Nazeer Ahamed/ Member
Asst. Prof. C. Abhinaya / Member
Mr. M. Bava Maitheen / Member



**AALIM MUHAMMED SALEGH COLLEGE OF
ENGINEERING
AVADI –IAF, CHENNAI-600055**



Transport Committee/Minutes of Meeting

AGENDA	Committee Meeting		
DATE & TIME	06.12.2022 at 01.30 P.M	DEPARTMENT	Transport Committee
PREPARED BY	Ms. Bhuvaneswari Raja	NO. OF PAGES	IQAC Chamber
		01	
VENUE			

1.Meeting Objectives

1. Review on the availability of bus services to the students in all the existing routes.
2. Discipline followed by the students while travelling.

2.Members Present

The following members attended the meeting:

Prof. Dr. S. Sathish / Convener
Asst. Prof. Bhuvaneswari Raja/ Co-Convener
Asso. Prof. Dr. A.S. Salma Banu / Member
Asso. Prof. Dr. M. Abila Marselin / Member
Asst. Prof. K. Khaja Mohideen/ Member
Asst. Prof. M.F.Nazeer Ahamed/ Member
Asst. Prof. C. Abhinaya / Member
Mr. M .Bava Maitheen / Member

3.Agenda and Notes,Decision,Discussions and Issues

The Agenda of the meeting is to review on the availability of bus services to the students in the existing routes, maintaining discipline by the students while travelling and general instructions for the drivers and students.

Points discussed in the meeting are:

1. Transport Supervisor Mr. M. Bava Maitheen put forth the details of the bus services available for the students in the academic year 2022-23.
2. Convener and the Principal, Prof. Dr. S. Sathish welcomed suggestions from the members and informed with happiness that new buses were bought for extending the travelling services for the students in the academic year 2022-23.
3. The members unanimously agreed to the schedule of the boarding and dropping place by the transport supervisor for the academic year 2022-23.

4. Members of the committee are asked to look after the discipline of the students during travelling.
5. Convenor and the principal, Prof. Dr. S. Sathish advised the drivers to treat the fresher students safely in picking and dropping them at their appropriate places.

Conclusion: The meeting ended with thanks.

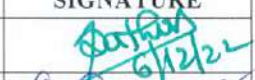

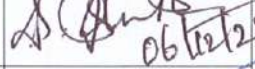
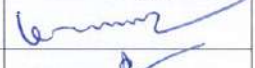

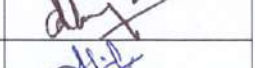

Co-Convenor


Convenor


Principal

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

Transport Committee Meeting
Attendees List dated 06.12.2022

S NO.	NAME	DESIGNATION	ROLE	SIGNATURE
1.	Dr. S. Sathish	Principal	Convener	 6/12/22
2.	Mrs. Bhuvaneswari Raja	Assistant Professor / S&H	Co-Convener	 06/12/2022
3.	Dr. A.S. Salma Banu	Associate Professor & Head / ECE	Member	 06/12/22
4.	Mr. K. Khaja Mohideen	Assistant Professor / IT	Member	
5.	Mr. M.F. Nazeer Ahamed	Assistant Professor/Civil	Member	
6.	Mrs. C. Abhinaya	Assistant Professor/S&H	Member	
7.	Dr. M. Abila Marselin	Associate Professor/S&H	Member	
8.	Mr. M. Bava Maitheen	Transport supervisor	Member	


6/12/2022
CONVENOR

(DR.S.SATHISH)

PRINCIPAL
M ALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

MUTHAPUDUPET, AVADI IAF, CHEENAI-600055

TRANSPORT COMMITTEE ACTION TAKEN REPORT

Date & Day: 30.01.2023 (Monday)

OBSERVATIONS	ACTION TAKEN
Students were not dropped in appropriate point in Mathur road.	Committee members along with Principal and Transport Supervisor advised the bus driver to stop the bus at the appropriate bus point.


30/01/23
Co-Convenor


30/01/23
Convenor


30/01/23
Principal
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

அனுப்பநர் : M. சையத் சமீதான் இப்ரஹிம்
6/73 161th தெரு
முத்தமிழ் நகர், சென்னை-118.
செல்: 9444 206681.

பெறுநர் : நிர்வாகி அவர்கள்
ஆலிம் முஹம்மத் சாலிஹ் காபலஜ்
முத்தாபுதுப்பலடை அலடி, சென்னை
To Principal Sir,
Kindly do the needful

அன்புடையர்,
மேற்கண்ட விலாசத்தில் உள்ள அனைத்து
இரு பெண் பிள்ளைகள் S. அனீசா பாயு,
S. ஆயிஷா பர்வினி. (B.E, C.S.E - 'A' SEC)
தாங்கள் கல்வாரியில் பயின்று வருகிறார்கள்.
அவர்கள் இருவருக்கும் M.R. நகரிவிருந்து
தாங்கள் கல்வாரி வரை பேருந்து கட்டணம்
செலுத்தி வந்து போய் கொண்டிருக்கிறார்கள்

இதனிடையே கடந்த 10 நாட்களுக்கு
முன்பு மூலக்கடையில் பெண் பிள்ளைகள்
இருவரையும் டிரைவர்பேருந்திவிருந்து
இறக்கி விட்டு சென்று விட்டார்.

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

MUTHAPUDUPET, AVADI IAF, CHEENAI-600055

TRANSPORT COMMITTEE ACTION TAKEN REPORT

Date & Day: 20.12.2022 (Tuesday)

OBSERVATIONS	ACTION TAKEN
Valluvar Kottam route bus departs from the point before the stipulated time .	Committee members along with Principal and Transport Supervisor advised the bus driver to start the bus at the scheduled time and maintain the timings for the points.


20/12/22
Co-Convenor


20/12/2022
Convenor


20/12/2022
Principal

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING



CIRCULAR

Lr. No. AMSCE/SC-ST CELL/CIRCULAR/2022-23/01

02/01/2023

SC/ST COMMITTEE MEETING CIRCULAR

All the Members of the SC/ST Committee are hereby informed that the SC/ST Committee Meeting has been convened on 6th of January 2023, at 12.00 noon in the Principal's Chamber.

Agenda

1. Various Scholarships and schemes from the government has to be intimated to the 1st year and Lateral Entry students

All the Members are cordially invited to attend the meeting.


Dr. S.SATHISH

PRINCIPAL
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

Copy to:

Trustee- Administrator
HOD's of CSE/EEE/ECE/IT/Civil/Mech/
S&H/CPD Cell/Library/Physical Education
Principal File, Office Copy,

All Committee Members:

1. Dr.K.Suresh kumar Asso.Prof - SC/ST Coordinator
2. Er.M.S.Rajan Asst.Prof / HOD EEE- Member
3. Ms.A.ASHMA Asst.Prof / HOD 1st year
4. Dr.A. Mohanasundaram Asst.Prof, EEE Engg. Dept.

**AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
AVADI, CHENNAI - 600 055.**

MINUTES OF MEETING

AGENDA	Various Scholarships and schemes from the government has to be intimated to the 1 st year and Lateral Entry students		
DATE & TIME	06/1/23 12.00 noon	DEPARTMENT	SC/ST DEVELOPMENT CELL
PREPARED BY	Dr.K.SURESH KUMAR Asso.Prof & SC/ST Coordinator	VENUE	Principal chamber

1.Meeting Objectives

Various Scholarships and schemes from the government has to be intimated to the 1st year and Lateral Entry students

2.Members Present

Prof. Dr.S.Sathish -Principal
Dr.K.Suresh kumar Asso.Prof - SC/ST Cell Co-Ordinator
Er.M.S.Rajan Asst.Prof / HOD EEE- Member
Ms.A.ASHMA Asst.Prof / HOD 1st year
Dr.A. Mohanasundaram Asst.Prof, EEE Engg. Dept.

3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Introduction	<p>The meeting was chaired by Prof. Dr. S.Sathish, Principal Aalim Muhammad Salegh College of Engineering.</p> <p>And further Asst.Prof/EEE HOD Er. M.S.Rajan, Asst.Prof/ EEE Engg. Dr.A.Mohanasundaram. Asst.Prof Ms.A.Ashma First Year HoD, Cell Co-ordinator and SC/ST students were attended.</p> <p>Principal sir welcomed all for the meeting.</p> <ul style="list-style-type: none"> ➤ Various Scholarships and schemes from the government has to be intimated to the 1st year and Lateral Entry students. ➤ Distribution of Scholarship application forms to the students. <p>The meeting was conducted to discuss the effect of pandemic among SC/ST students</p>

Ideas & Discussion	<p>THE FOLLOWING POINTS WERE DISCUSSED DURING MEETING</p> <ol style="list-style-type: none"> 1.. Various Scholarships and schemes from the government ^{have} has to be intimated to the students 2. It was highlighted that SC/ST quota seats were not filled in our college because of higher education awareness. 3. Principal sir asked the students to inform all the SC/ST students on the campus about SC/ST developmental activities.
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Signatures of the members attended for the meeting.

Prof. Dr.S.Sathish -Principal	<i>Sathish</i> 6/1/23
Dr.K.SURESH KUMAR., Asso.Prof Coordinator SC/ST Cell	<i>Suresh Kumar</i> 6/1/23
Ms.A.ASHMA Asst.Prof / 1 st year HOD	<i>Ashma</i> 6/1/23
Er.M.S.Rajan Asst.Prof / HOD EEE	<i>M.S.Rajan</i> 6/1/23
Dr.A. Mohanasundaram Asst.Prof EEE Engg. Dept.	<i>A. Mohanasundaram</i> 6/1/23

Suresh Kumar
6/1/23
Co-Ordinator SC/ST Cell
Dr. Suresh Kumar



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

SC/ST DEVELOPMENT CELL (2022-23)



Email Address	Type Admission	Student Name	Gender	Date of Birth	Community	Caste	Religion	Student Mobile number	Branch of Study	Blood Group	Student Type
sureshshakshmi326@gmail.com	GQ	SHALINI	F	22-04-2005	Scheduled Caste	Aadi dravida	Hindu	6383704107	CSE	O+	DS
elamvazhuthi3106@gmail.com	GQ	NARMADHA	F	23-12-2003	Scheduled Caste	ADI-DRAVIDA	Hindu	9843177857	IT	B+	H
hemanthselvakumar049@gmail.com	GQ	HEMANTH	M	20-06-2004	Scheduled Caste	PARAIYAR	Hindu	9962856194	CSE	B-	DS
sham.r8122@gmail.com	GQ	SHAM	M	15-10-2004	Scheduled Caste	ADI DRAVIDAR	Hindu	8122120634	CSE	O+	DS
ramadasscharu@gmail.com	GQ	CHARU	F	08-06-2004	Scheduled Caste	Adi davidar	Hindu	9677731039	ADS	A+	H
jananiazhagappan@gmail.com	GQ	SATHYA PRIYA	F	26-07-2005	Scheduled Caste	Sc	Hindu	9361469947	CSE	A+	DS
srikanth38.b@gmail.com	MQ	SRIKANTH	M	24-04-2005	Scheduled Caste	Adi dravidar	Hindu	8870910861	CSE	B+	H
prithikamoorthy23@gmail.com	MQ	PRITHIKA	F	23-10-2003	Scheduled Caste (A)	Sca	Hindu	7305592148	MECH	O+	DS
ramasamy005030165@gmail.com	GQ	VIKRAM	M	20-03-2004	Scheduled Caste	adi dravidar	Hindu	9940506332	ECE	B+	DS
jeevitha1112005@gmail.com	MQ	JEEVITHA	F	06-04-2005	Scheduled Caste	ADI DRAVIDA	Hindu	8428991161	CSE	B+	DS

Handwritten signature
24/11/2022

Handwritten signature
Dr. K. Suresh Kumar

SC/ST Co-ordinator.

Handwritten signature
Principal

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING



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NAAC B+ Accredited Institution

"NIZARA EDUCATIONAL CAMPUS", MUTHAPUDUPET, AVADI - IAF, CHENNAI - 600 055.

AMST/ENGG/LF-PMSS/2022-23

30.12.2022

The Director

Directorate of Technical Education
Department of Technical Education
Chennai-600 025

Sir ,

Sub: Technical Education – Letter submitted to CM Cell by our college
student-Reg

Ref: Your office Letter No. 29354/J-Complaint/2022 -139, dated:23.12.2022

Please refer your office 29354/J-Complaint/2022 -139, dated:23.12.2022

SUBHASHINI S, bearing Anna University Register No.110118104704, the student has completed her B.E. Computer Science and Engineering Under Graduate Degree Course in April 2022.

The student has been transferred from P.B. College of Engineering (College Code:1222) to our Institution during the third semester (2019-2020). The student is availing Post Metric Scholarship (PMSS) from the year 2019-2020.

The student approached the college to collect her original certificates on October 2022, she told that since she has to pay the balance fees to the college and has to receive the balance PMSS from the Department of Adidravida and Tribal Welfare, she will pay the balance fees and collect her original certificates. The college was ready to issue her original certificates and told her that if she needs her original certificates for employment or Higher studies she can collect it any time from the college.

Recently, the Government has released her balance PMSS on 27-12-2022 and the student has remitted her Tuition fees payable to the college on 29-12-2022. We have enclosed the letter of the student along with the copy of acknowledgement for issue of original certificates.

The following original certificates have been handed over to the student on 29-12-2022.

1. Grade Sheets – 3rd to 8th semester
2. Course Completion Certificate
3. Consolidated Statement of Grades
4. Provisional Certificate
5. Transfer Certificate



Sathish
30.12.2022
Prof. Dr. S. SATHISH
PRINCIPAL

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

Phone : (044) 2684 2086, 2684 2627 FAX : 91-44-2684 2456

College E-mail : info@aalimec.ac.in / principal@aalimec.ac.in

Website : www.aalimec.ac.in

Chennai
29.12.22

From

Subhashini.S

110118104704, BE-CSE 2018-2022.

Aalim Muhammed Salegh College of Engineering
Avadi - 55.

To

The Principal,
Aalim Muhammed Salegh College of Engineering
Avadi - 55.

Respected Sir,

Sub: To My Scholarship - req.

With due respect, I am Subhashini.S writing this letter for my SC Scholarship. I wish to inform you that before approaching my college, I have a send a petition on 05.09.22 [Petition No: TN/HIGHEDU/TKR/1/PORTAL/05 SEP 22/4319990]. Keeping in my mind that I may not receiving ~~that~~ the Certificate. Later, I approached my college during the month of OCT 2022. to get my certificates. They told me to get them. But I said I will pay my dues and receive them. Now, I got my balance Scholarship amount and paid it to the college and got all my certificates. I am extremely sorry for the inconvenience ^{made by me} caused a complaint letter without approaching the institution.

Thanking You,

Yours Sincerely,

Subhashini.S


Submitted to the

Principal,

M. Luvu

29/12/2022

(AEO/CSE)


29.12.2022

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

Sub: Technical Education - Letter submitted to
CM cell by our college student - Reg

Ref: Your office Letter No. 2935/J-Complaint/2022
-139, dated: 23.12.2022



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

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"NIZARA EDUCATIONAL CAMPUS", MUTHAPUDUPET, AVADI - IAF, CHENNAI - 600 055.

AMST/ENGG/Lr-PMSS/2022-23

30.12.2022

The Director

Directorate of Technical Education
Department of Technical Education
Chennai-600 025

Sir,

Sub: Technical Education - Letter submitted to CM Cell by our college
student-Reg

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Prof. Dr. S. SATHISH
PRINCIPAL

Phone : (044) 2684 2086, 2684 2627 FAX : 91-44-2684 2456
College E-mail : info@aalimec.ac.in / principal@aalimec.ac.in
Website : www.aalimec.ac.in

அனுப்புநர்
திருமதி . மு. கலைச்செல்வி,
மாவட்டஆதிதிராவிடர் மற்றும்
பழங்குடியினர் நல அலுவலர்,
திருவள்ளூர்.

பெறுநர்:
முதல்வர்கள்,
அனைத்துக் கல்வி
நிறுவனங்கள்/கல்லூரிகள்,
திருவள்ளூர் மாவட்டம்.

ந. க .எண். ஜே2/18743/2022

நாள்: 15. 07,2022

அம்மையீர், அய்யர்,

பொருள்: ஆதிதிராவிடர்நலம் -போஸ்ட்மெட்ரிக் கல்வி
உதவித்தொகை - 2022 - 2023- பள்ளி /
கல்லூரிகளுக்கு சுற்றறிக்கை அனுப்புவது-
தொடர்பாக.

பார்வை : சென்னை ஆதிதிராவிடர் நல ஆணையர்
அவர்களின் கடித ந.க.எண். எல்4/14527/2022,
நாள்: 01/07/2022.

பார்வையில் காணும் கடிதத்தில் 2022 - 2023 ஆம் கல்வியாண்டு முதல் போஸ்ட்
மெட்ரிக் கல்வி உதவித்தொகை திட்டத்தின் கீழ்க் கல்வி உதவித்தொகை
விண்ணப்பிக்கப்படும் மாணாக்கர்கள் மற்றும் கல்வி நிறுவனங்கள் அளவில் தயார்
நிலையில் வைக்கவேண்டிய முக்கிய பொருண்மைகள் கீழ்க்காணுமாறு
தெரிவிக்கப்பட்டுள்ளது.

1. அனைத்து கல்வி நிறுவனங்களும் கீழ்க்காணும் தேசிய கல்வி உதவித்தொகை
இணையதளத்தில் (NSP) பள்ளி / கல்லூரியின் பெயர் மற்றும் பாடப்பிரிவு விவரங்கள்
உள்ளதான உறுதி செய்யவேண்டும். (<http://scholarships.gov.in/fresh/PmscNewStudentRegFrm.action>)
2. அனைத்து பள்ளி / கல்லூரிகளுக்கும் UDISE / AISHE Code
பெற்றிருந்தல் வேண்டும் ஏற்கனவே பெற்றிருப்பின் அவையன் பாட்டில்
இருப்பதை உறுதி செய்ய வேண்டும்.
3. அனைத்து பள்ளி / கல்லூரிகளிலும் மாணவர்கள் கல்வி உதவித்தொகை
விண்ணப்பிப்பது குறித்து உதவி செய்யும் பொருட்டு Scholarship Help desk ஒன்றை
அமைத்திட வேண்டும்.
4. பள்ளி / கல்லூரிகளில் கல்வி உதவித்தொகைக்கென Nodal Officer
நியமித்திட வேண்டும்.
5. மாணாக்கரின் பெயர் கல்வி சான்றிதழ்களின் (10 ஆம் மற்றும் 12 ஆம் வகுப்பு)
உள்ளவாறு ஆதாரில் இடம் பெற்றுள்ளதை உறுதி செய்ய வேண்டும். அவ்வாறு
இல்லை யெனில், பள்ளி சான்றிதழ்களில் இடம் பெற்றுள்ளவாறு மாணாக்கரின்
பெயர் ஆதாரில் மாற்றம் செய்ய வேண்டும்.
6. மாணாக்கர்கள் கட்டாயம் இணைய வழிமூலம் (Online) வருமான சான்றிதழ்
மற்றும் சாதி சான்றிதழ்கள் பெற்றிருக்க வேண்டும்.

7. மாணாக்கரின் ஆதார் எண், அம்மாணவரின் வங்கிகணக்குடன் இணக்கப்பட்டிருப்பதை உறுதிசெய்யவேண்டும்.
8. மாணாக்கரின் பெயரில் வங்கிகணக்கு எண்இருத்தல்வேண்டும் அவ்வாறு இருக்கும் பட்சத்தில், அவ்வங்கிகணக்கு எண் செயல்பாட்டில் உள்ளதை உறுதி செய்யவேண்டும்.
9. மாணாக்கரின் வங்கிகணக்கில் இடம் பெற்றுள்ள பெயர், அம்மாணாக்கரின் பள்ளிசான்றிதழ்களில் உள்ளவாறு இடம் பெற்றுள்ளனவா என்பதை உறுதி செய்யவேண்டும்.

மேற்கண்ட விவரங்களை அனைத்துபள்ளி/கல்லூரி நிறுவனங்கள் தயார் நிலையில் வைத்திருக்க கேட்டுக்கொள்ளப்படுகிறது.

(4) கனவல் 15-7-2022
மாவட்ட ஆதிதிராவிடர் மற்றும்
பழங்குடியினர்நலஅலுவலர்,
திருவள்ளூர்.

15-7-22

7/22/7/2022
PRINCIPAL
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AMST/ENGG/Lr./2022-23

14.12.2022

The District Adi Dravidar and Tribal Welfare officer
Tiruvallur,
Tiruvallur District

Sir / Madam,

Sub: PMSS – 2021-2022-Reg .

It is informed that student named RAJA PANDIS bearing Anna University Registration No 110121104076, Scholarship ID No.202101017ADW00014 studying 2nd year B.E. Computer Science and Engineering during this academic year 2022-2023 has been credited with the Post Metric scholarship (PMSS) towards Tuition fees of Rs. 21,400/- & 34,200 on 01-06-2022 & 13-06-2022 respectively to the student bank account for the academic year 2021-2022. The copy of bank pass book is enclosed with this letter for your kind perusal.

The student has not paid the tuition fees to the college as on date, kindly do the needful.

Yours faithfully,

Prof. Dr. S. SATHISH
PRINCIPAL

Copy to :

The Commissioner
Adi Dravidar and Tribal Welfare,
Ezhilagam
Chennai-600 005

மிகவும் அவசரம்

தொழில் நுட்பக் கல்வித் துறை

அனுப்புநர்
தொழில் நுட்பக் கல்வி ஆணையர்,
தொழில் நுட்பக் கல்வி இயக்ககம்,
சென்னை 600 025.

பெறுநர்
The Principal,
1101 Aalim Muhammed Salegh College of
Engineering, Muthapudupet, Avadi IAF, Chennai
600055

கடித எண்.29354/ஜே-புகார்/2022 - 139, நாள்.13.12.2022

ஐயா/அம்மையர்,

பொருள் : தொழில் நுட்பக் கல்வி இயக்ககம் -25 -முதலமைச்சரின் தனிப் பிரிவிலிருந்து பெறப்பட்ட மனு - தகவல் கோருதல் - தொடர்பாக.
பார்வை: மாண்புமிகு முதலமைச்சரின் தனிப் பிரிவிலிருந்து பெறப்பட்ட மனுதாரரின் விண்ணப்ப எண். 4319990, நாள். 05.09.22

பார்வையில் காணும் முதலமைச்சரின் தனிப் பிரிவிலிருந்து பெறப்பட்ட மனு அசலாக தங்களுக்கு அனுப்பப்படுகிறது அதில் கோரியுள்ள தகவல்களுக்கு 3 நாட்களுக்குள் உரியவருக்கு விவரங்களை தெரிவித்துவிட்டு அதன் நகலினை இவ்வியக்ககத்திற்கு அனுப்பி வைக்குமாறு கேட்டுக்கொள்ளப்படுகிறது. தவறும் பட்சத்தில் தங்கள் கல்லூரி முதல்வர் / உரிய அலுவலர் இயக்ககத்திற்கு நேரில் வந்து பதிலளிக்க வேண்டும் என்ற தகவல் இக்கடிதத்தின் மூலம் தெரிவித்துக்கொள்ளப்படுகிறது.

இணைப்பு : பார்வையில் குறிப்பிட்டுள்ள மனு.

நகல்

1. துணை இயக்குநர் (நிர்வாகம்),
தொழில் நுட்பக் கல்வி இயக்ககம்,
சென்னை 600 025.
2. மனுதாரர்.

தொழில் நுட்பக் கல்வி ஆணையருக்காக

Government Department / குறை தொடர்புடைய அரசு துறை
Higher Education Department (HIGHEDU)

Petitioner

Subhashini S

Petitioner phone number

91-6383206748

Grievance ID

TN/HIGHEDU/TLR//PORTAL/05SEP22/4319990

Address

No. 3

Valluvar street

Mitnamallee (11)

Avadi (12)

Tiruvallur (93)

Tiruvallur (TLR)

Sub Department/குறை தொடர்புடைய துணைத்துறை

Director Of Collegiate Education

Grievance Type/குறையின் வகை

Scholarship - High Edu

Grievance Sub type/துணை குறை வகைபாடு

Scholarship - High Edu

Description

Respected Sir, I am SUBHASHINI S. D/o Subramanian, resident of(No. 3,Valluvar street, Mittanamalli, IAF, avadi, Chennai -55).I have been studying my bachelor degree (UG)[BE.computer science and engineering] in Aalim Muhammed Salegh College of engineering [Reg.No : 110118104704]Batch (2018-2022) through scholarship [SC (Hindu adi dravidar)] for three years and only half of my final year scholarship has come. Now that I have completed my college studies my certificates are required for my further studies and employment. The college institution is refusing to give me the above mark sheet, transfer certificate and course competition certificate saying that the tuition fee is arrears as only half of my scholarship money has come.They said that my certificates will be given only if I pay the balance amount . My parents are unable to pay that amount. The above certificates are very necessary for my higher education and job. I have attached the proof that only half of the scholarship amount of 22800 rupees has come to my bank account and also the proof of payment to the college.[bank account No: 16100100060201; IFSC no:



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

Your transaction has been successfully done

Payment Status: Successfull
Payment Date: 07-04-2022

Transaction-Id :
bc90efa428e086c9ea5a6e82d6789324

Amount : Rs 22800.00/-

Payer Details

Student Name	Subhashini S
Email	110118104704@aalimec.ac.in
Mobile Number	7358029640
Registration Number	110118104704
Year	4TH YEAR
Branch	CSE

Payment Description

Tuition Fee	22800
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Website: <http://www.aalimec.ac.in>,
Address: AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING Muthapudupet, Avadi, IAF, Chennai-600 055
Phone: 7418779737

In case of any issues please call us at 7418779737, or drop an email at
accounting@aalimec.ac.in



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

MUTHAPUDUPET, AVADI IAF, CHENNAI - 600055



SC/ST Development cell committee Action Taken Report

Date: 22.12.2021

Observations	Action Taken Report by Principal
<ol style="list-style-type: none">1. Students are asking Scholarships application forms.2. Lack of Information about Scholarship Awareness and government schemes	<ol style="list-style-type: none">1. Scholarships application forms were distributed to the students by Principal Prof.Dr.S.Sathish on 29.11.20212. Arranged a seminar on "Role of Youth in Future India" by Hon'ble Justice M.Karpaga Vinayagam. On 22.12.2021

V. J. Sathish
Co-convenor

Sathish
29/11/21
Convener

Sathish
29/11/2021
Principal
PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
Muthapudupet, Avadi – IAF, Chennai – 600055



Lr. No: AMSCE/WGRC/CIRCULAR/ 2022-23/01

18/11/2022

WOMEN GRIEVANCES CUM REDRESSAL COMMITTEE MEETING

CIRCULAR

All the members of the women grievances and redressal committee are hereby informed that the committee meeting will be held on 21st November 2022 (Monday), at 04.00 PM in the Central Library.

Agenda

- Introduction of Committee members
- Measures to ensure Safety of women

All the Members are cordially invited to attend the meeting.

Asso. Prof. Dr. A. S. Salma Banu

CONVENER

Copy to:

Trustee- Administrator, Principal
HOD's of Civil, CSE, EEE, ECE, IT, MECH, S&H

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI - IAF, CHENNAI – 600055

MINUTES OF THE MEETING

AGENDA	Women Grievances Cum Redressal Committee General Meeting		
DATE & TIME	21.11. 2022 at 04:00PM	DEPARTMENT	NA
PREPARED BY	Prof. Dr. A. S. Salma Banu	NO. OF PAGES	CENTRAL LIBRARY
		02	
VENUE			

1.Meeting Objectives

1. Introduction of Committee members
2. Measures to ensure Safety of women

2.Members Present

Prof. Dr. A. S. Salma Banu / Assoc.Prof./ECE	- Lady Faculty Member
Asst Prof. Bhuvaneshwari Raja / Asst. Prof./ S&H	- Lady Faculty Member
Dr. P. Kamala Glory / Campus Medical Officer	- Physician
Dr. V. Uma/Suyam Managing Trustee	- Social Worker

3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Measures to ensure the Safety of women	<ul style="list-style-type: none"> ❖ Prof. Dr. A. S. Salma Banu, Convener welcomed all the members of the Committee and proposed the objective of the meeting is convened. ❖ The proper measures should be taken to ensure the safety of women students inside the campus. ❖ Based on the discussion by the committee, the following measures were framed and was decided to follow: <ol style="list-style-type: none"> 1. Create safe spaces to discuss gender based violence. The faculty members should be aware of the problems faced by the women students. 2. The class counsellors should engage the students in person and follow their activities. 3. The Committee Members should make the women students get to know about the Women Grievance Committee. 4. The Faculty Members should counsel the students if they are facing any harassment or inconvenience inside the Campus. The students

	<p>can complaint to the Committee without any hesitation.</p> <p>5. The Faculty members should be allotted for the squad duties at the department premises to monitor the activities of the students.</p> <p>6. Ensure safety and security inside the campus.</p> <p>7. All the faculty members should inform any kind of harassment to the concerned HODs.</p> <p>❖ Prof. Dr. A. S. Salma Banu suggested the Committee members to share their opinions that could be followed to enforce safety of women inside the campus. The Committee members agreed with the points discussed by the Committee Convener and ensured to prioritize the safety of women students.</p> <p>Prof. Dr. A. S. Salma Banu informed the Committee Members that none of the grievance has been reported and brought to the notice of the Committee during the session.</p>
Conclusion	❖ The meeting ended with thanks.

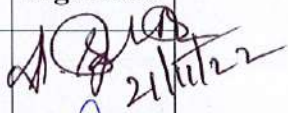
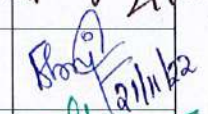
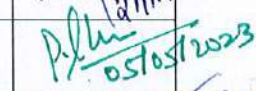
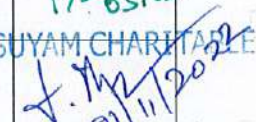

21/11/2022
CO-CONVENER

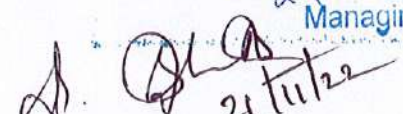

21/11/22
CONVENER


21/11/2022
PRINCIPAL

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

SIGNATURE OF THE FACULTY MEMBERS PRESENT FOR THE MEETING:

S. No	Name	Designation	Role	Signature
1	Prof. Dr. A. S. Salma Banu	Associate Professor / ECE	Convener	 21/11/22
2	Asst Prof. Bhuvaneshwari Raja	Assistant Professor / Mathematics	Co- Convener	 21/11/22
3	Dr. P. Kamala Glory	Campus Medical Officer/ Physician	Member	 05/10/2023
4	Dr. V. Uma	Suyam Managing Trustee / Social Worker	Member	 21/11/2022


21/11/22
CONVENER
(Dr. A. S. Salma Banu)



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI IAF, CHENNAI-55



Lr.No.: AMSCE/ EXTRA CURRICULAR/ CIRCULAR/ 2022-2023/ 01

10/ 10/ 2022

EXTRA CURRICULAR COMMITTEE MEETING CIRCULAR

All the Members of the Extra Curricular Committee are hereby informed that the Extra Curricular Committee will be held on 14th October 2022, at 12.30 p.m. in the Principal's Chamber.

1. To conduct Annual Sports Day, NSS and YRC Activities

All the Member are cordially invited to attend the meeting.

Sathish
10/10/2022
Dr. S. SATHISH
PRINCIPAL

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

Copy to:

Trustee- Administrator

HOD'S of CS/ EEE/ ECE/ IT/ CIVIL/ MECH

S&H/ CPD Cell/Library/ Physical Education

Principal File, Office copy,

All Committee Members:

1. Mr. Shagul Hameed K
2. Mr. Prakash D
3. Mr. Vivekanand
4. Mr. G. Vinoth Kumar
5. Mr. A. Munvar
6. Ms. P. Hemalatha

AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

AVADI –IAF, CHENNAI-600055

Extra Curricular Committee/Minutes of Meeting

AGENDA	To Conduct Annual Sports Day, NSS and YRC Activities		
DATE & TIME	14.10.2022 at 12.30 p.m	DEPARTMENT	Extra Curricular
PREPARED BY	Dr.K.Suresh kumar Asso.Prof/ Physics	NO. OF PAGES	Principal's Chamber
		01	

1.Meeting Objectives

To Conduct Annual Sports Day, NSS and YRC Activities

2.Members Present

The following members attended the meeting.

1. Mr. Shagul Hameed K
2. Mr. Prakash D
3. Mr. G. Vinoth Kumar
4. Mr.Vivekanand
5. Mr. A. Munvar
6. Ms. P. Hemalatha

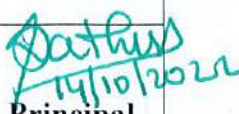
3.Agenda and Notes, Decision, Discussions and Issues

1. Mr.G.Vinoth Kumar informed about Zonal Volleyball & Basketball Matches to be conducted in college.
2. To Conduct Annual Sports meet
3. NSS Special Camp

Conclusion: The meeting ended with thanks.


Co-Convener


Convener


Principal

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING

SIGNATURE OF THE MEMBERS PRESENT FOR THE MEETING:

S.No	Name	Designation	Role	Signature
1	Dr. K. Suresh Kumar	Associate Professor/S&H	Convener	<i>C. Suresh Kumar</i> 14/10/22
2	Mr. Shagul Hameed K	Assistant Professor/S&H	Co-Convener	<i>Shagul Hameed K</i> 14/10/22
3	Mr. Prakash D	Assistant Professor/ Civil	Member	<i>P. Prakash D</i> 14/10/22
4	Mr.G.Vinoth Kumar	Physical Director	Member	<i>G. Vinoth Kumar</i> 14/10/22
5	Mr.A.Munvar	Physical Director	Member	<i>A. Munvar</i> 14/10/22
6	Ms.P. Hemalatha	Physical Director	Member	<i>P. Hemalatha</i> 14/10/22
7.	Mr. Vivekanand	Assistant Professor/ Mech.Engg	Member	<i>Vivekanand</i> 14/10/22

C. Suresh Kumar
14/10/22

CONVENER



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING
Nizara Educational Campus, Muthapudupet, Avadi – IAF, Chennai – 600055
(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)
NAAC Accredited Institution
AMSCE /CIRCULAR/ 2022-23

29/08/2022

This is to inform to the News Letter and Magazine Committee members to attend the meeting for the Academic year 2022-23, to be held on 30 AUG 2022 at 4:00 PM in IQAC Chamber. The members are requested to attend the meeting without fail.

Agenda

- Preplanning the events for the academic year 2022-2023.
- Preparing event reports.

Sathish
29/8/2022

Prof. Dr. S. Sathish

PRINCIPAL

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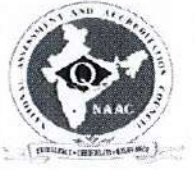
Trustee- Administrator

HOD/Civil, CSE, EEE, ECE, IT, MECH, S&H

Committee Members

Principal file, office copy.

PRINCIPAL
AALIM MUHAMMED SALEGH
COLLEGE OF ENGINEERING



AALIM MUHAMMED SALEGH COLLEGE OF ENGINEERING

Nizara Educational Campus, Muthapudupet, Avadi – IAF, Chennai - 600055

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

NAAC Accredited Institution

NEWS LETTER AND MAGAZINE COMMITTEE

MINUTES OF THE MEETING

AGENDA	Preplanning the events for the academic year 2022-2023.			
Date & Time	30.08.2022 at 4:00 P.M		Department	
Prepared by	Asst. Prof.Abhinaya.C	NO. OF PAGES	Venue	IQAC Chamber
		03		

1.Meeting Objectives

To plan and discuss on the events to be conducted for the academic year 2022-2023. Preparing event reports.

2.Members Present

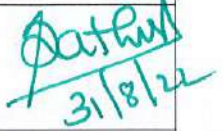

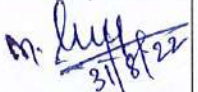
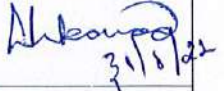
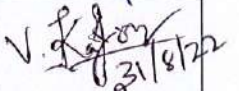


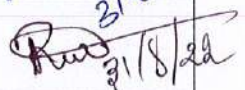
- Prof. Dr. S. Sathish/ Principal
- Ms. Abhinaya C. / Convener/ Assistant Professor/ S&H
- Mr. Ahsan Shariff M. / Co-convener/ Assistant Professor/ CSE
- Mr. Vivekanand E./Member/ Assistant Professor/ Mechanical
- Ms. Kalpana/ Member / Assistant Professor/ Civil
- Mr. A. Mohana Sundaram / Member/ Assistant Professor/ EEE
- Ms. Jone Rosy S. /Member/ Assistant Professor/ ECE
- Ms. Revathi S. /Member/ Assistant Professor/ IT

3.Agenda and Notes, Decision, Discussion and Issues

Topics	Discussion
Introduction	The meeting was initiated by the Convener.
Pre-Planning the	1. The appropriate themes for conducting events must be decided and announced to

events to be conducted.	<p>the students.</p> <ol style="list-style-type: none">2. Changes to be made with addition of new thoughts and activities which would be included in the magazines.3. Appropriate record to be maintained every month with regular update of events and achievements.4. The members were given a chance to describe their experiences, efforts, suggestions and productive thoughts for implementing innovative ideas for magazine.5. The magazine in charge of each department must maintain a record of the events (along with the brochures) conducted for their department students and must present them to other members of the committee to keep them well-informed.6. Event report must be prepared describing all the proceedings like the topic or the theme, the organizing team, participants, etc.
Conclusion	The meeting ended with thanks.

SIGNATURE OF THE MEMBERS PRESENT FOR THE MEETING:

Sl. No	NAME	DESIGNATION/ROLE		SIGNATURE
1	Prof. Dr. S. Sathish	Principal		 31/8/22
2	Asst. Prof. Abhinaya.C	Assistant Professor / S&H	Convener	 31/8/22
3	Asst. Prof. Mr. Ahsan Shariff M.	Assistant Professor / CSE	Co-convener	 31/8/22
4	Asst. Prof. Mr. Vivekanand E.	Assistant Professor / Mechanical	Member	 31/8/22
5	Asst. Prof. Kalpana	Assistant Professor / Civil	Member	 31/8/22
6	Asst. Prof. A. Mohana Sundaram	Assistant Professor / EEE	Member	
7	Asst. Prof. Ms. Jone Rosy S.	Assistant Professor / ECE	Member	 31/8/22
8	Asst. Prof. Revathi S.	Assistant Professor / IT	Member	 31/8/22


31/08/22

Convener

Asst. Prof. Abhinaya C.